



**P. A. COLLEGE OF ENGINEERING AND TECHNOLOGY
POLLACHI – 642 002**

Approved by AICTE and Affiliated to Anna University, Chennai
Accredited by NBA (CSE, ECE, EEE & MECH) and NAAC with 'A' Grade



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: PACET/ IQAC /MoM/2023-24/01

21.08.2023

CIRCULAR

It is proposed to convene the 1st Internal meeting of IQAC of the academic year 2023-24 on 30.08.2023 at 10.30 A.M. in the Conference Hall, P.A.College of Engineering and Technology. The IQAC Council members are requested to attend the Meeting:

Agenda:

1. Welcome address
2. Review of the Quality Plan Components
3. NBA Reaccreditation Processes
4. IQAC Roadmap for the year 2023-24
5. Board of Study, Academic Council Meeting and Governing Body Meeting
6. ISO internal Audit for Even Semester (2022-2023)
7. Circular for AQAR 2022-23 and Preparation
8. Semester Result analysis of Even Semester for the Academic Year 2022-2023
9. Any other points brought by the IQAC Members
10. Vote of thanks




Co-ordinator – IQAC


Principal & Chairperson (IQAC)

P. A. College of Engineering & Technology
(Autonomous)
Palladam Road, Pollachi - 642 002.

Copy submitted to the Chairman for kind Information

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic Year 2023 - 2024

Meeting No: 01

30.08.2023

Date and Time: 30.08.2023 and 10.30 am

Venue: Conference Hall, PACET

Minutes of the Meeting

Members Present:

S.No.	Name of the Members	Designation/Department	Responsibility
1.	Dr.P. Appukutty	Chairman	Management
2.	Dr. T. Manigandan	Principal	Chairperson
3.	Mr.R.Srinivasan	Manager	Office Manager
4.	Dr.K. Saritha	ASP/S&H	IQAC Coordinator
5.	Dr.Y.Baby Kalpana	Prof / CSE	Member
6.	Dr.G.Balamurugan	Prof & HoD/CIVIL	Member
7.	Dr.L.Murali	Prof & HoD/ECE	Member
8.	Dr.S.Vijayabaskar	Prof & HoD/EEE	Member
9.	Dr.T.Varunkumar	ASP & HoD/MECH	Member
10.	Dr.M.Yuvaraja	ASP & HoD /S&H	Member
11.	Dr.D.Senthilkumar	Prof/MECH	Member
12.	Dr.P.Mariaraja	ASP/EEE	Member
13.	Dr.N.K.Priyadharshini	ASP/CSE	Member
14.	Mrs. J. Kalaiselvi Nivetha	AP/Civil	Member
15.	Mr.A.Ponnambalam	Principal, P.A.Polytechnic College	Local Society Member
16.	Ms.S.Mohanapriya	III CSE, Reg No. 721720104062	Student
17.	Mr.P.Santhosh	III ECE, Reg No. 721720106054	Student

Chairperson of the IQAC welcomed all the Members and the following points were discussed.

- The Chairperson addressed and instructed the members to extend their kind coordination for the NAAC Program in order to raise the standards of Higher Education in terms sustenance and enhancement of the quality of Education being provided in the Institution, Cells and Departments may inform the IQAC about revamping the in charges
Action to be taken by: All HoDs and all Cell incharges
- The Chairperson discussed about the action taken on the following:
 - Submission of AISHE Report
 - Submission of NIRF report
 - Submission of AQAR 2022-23 report to NAAC
 - NBA Reaccreditation Process

Action to be taken by: All HoDs



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- The Chairperson reviewed the Curricula and syllabi of Regulations 2022, Teaching Learning Process, Research innovations and Extensions, Development of Infrastructure and Learning Resources, Student support and Progression, Academic audit, Training and Placement and Development of e – content during the academic year 2022-2023.
- Discussed about the Academic Schedule for the odd Semester of the Academic year 2023-2024 and discussed the plan for conducting various meetings like Parents meeting, Alumni meeting and Professional society and club activities.
- The Chairperson reviewed the minutes of the Governing body meeting, Academic council meeting and Board of Studies of the entire department.
- Chairperson instructed to NBA Coordinator to conduct Mock audit for NBA reaccreditation and He insisted to all department coordinators to take care of necessary follow up for collection of data pertaining to their departments.

**Action to be taken by: NBA Coordinators and
Department Coordinators**

- Chairperson discussed the following Academic Process:
 - Students admission for the Academic year 2022-2023
 - Feedback from the stakeholders
 - Ensured faculty to use ICT for Effective Teaching
 - Encouraged faculty to attend more online and offline Seminar/ Workshop/Conferences and to register NPTEL, Refresh courses offered by the Institutions
 - Encouraged to send proposal to various funding agencies likes CSIR, ICMR, SERB, DST and TNSCST etc..
 - Encouraged faculty to pursue research activities and to publish papers/patents/books
 - Organizing events to the students through Department Association
 - Organizing Value added courses and Alumni guest lecture to the students
 - Schedule for Training and Placement
 - Improvement in the Consultancy Activities for research
 - Extension and outreach activities to be planned
 - Plan to conduct Induction Programme for first year students

The IQAC Co-ordinator thanked the IQAC members for their participation and requested them to work as a team to be recorded for onward transmission and effective implementation of quality culture towards the betterment of the Institution.


30/8/23
IQAC Coordinator


30/8/23
Principal & Chairperson (IQAC)

Copy to:

1. All Members
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic Year 2023- 2024

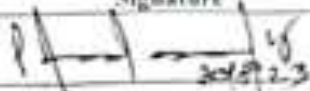

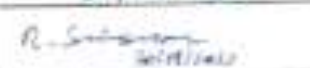
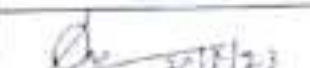
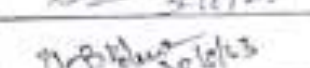
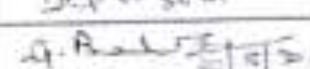


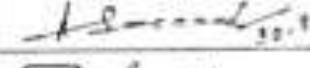
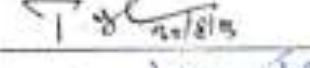

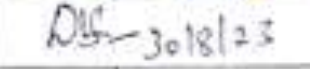

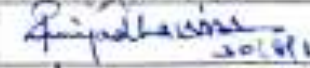



Meeting No: 01

30.08.2023

Date and Time: 30.08.2023 and 10.30 am

Venue: Conference Hall, PACET

Attendance Sheet

S.No.	Name of the Members	Nature of Membership	Signature
1.	Dr.P. Appukutty Chairman	Management	
2.	Dr. T. Manigandan Principal	Chairperson	
3.	Mr.R.Srinivasan Office Manager	Senior Administrative officer	
4.	Dr.K.Saritha ASP/S&H	IQAC - Coordinator	
5.	Dr.Y.Baby Kalpana Prof / CSE	Member	
6.	Dr.G.Balamurugan Prof & HoD/CIVIL	Member	
7.	Dr.L.Murali Prof & HoD/ECE	Member	
8.	Dr.S.Vijayabaskar Prof & HoD/EEE	Member	
9.	Dr.T.Varunkumar ASP & HoD/MECH	Member	
10.	Dr.M.Yuvaraja ASP & HoD /S&H	Member	
11.	Dr.D.Senthilkumar Prof/MECH	Member	
12.	Dr.P.Mariaraja ASP/EEE	Member	
13.	Dr.N.K.Priyadharshini, ASP/CSE	Member	
14.	Mrs. J. Kalaiselvi Nivetha AP/Civil	Member	
15.	Mr.A.Ponnambalam Principal, P.A.Polytechnic College	Local Society Member	
16.	Ms.S.Mohanapriya III CSE, Reg No. 721720104062	Student Member	
17.	Mr.P.Santhosh III ECE, Reg No. 721720106054	Student Member	


30/8/23



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: PACET/ IQAC /MoM/2023-24/02

22.11.2023

CIRCULAR

It is proposed to convene the 2nd Internal meeting of IQAC of the academic year 2023-24 on 28.11.2023 at 03.00 P.M. in the Conference Hall, P.A.College of Engineering and Technology. The IQAC Council members are requested to attend the Meeting:

Agenda:

1. Welcome address
2. Review of the previous internal meeting minutes
3. NBA – Audit
4. Circular for IQAC Internal Audit for Odd Semester
5. End Semester Examination
6. ISO Surveillance Audit
7. AQAR 2022-23 - Preparation and Submission
8. Teaching – Learning Process - Continuous improvement
9. Even semester Schedule
10. Industry related activities
11. Any other points brought by the IQAC Members
12. Vote of thanks




22/11/23
Co-ordinator – IQAC


22/11/23
Principal & Chairperson (IQAC)

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(Autonomous)
Palladam Road, Pollachi - 642 002.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic Year 2023 - 2024

Meeting No: 02

28.11.2023

Date and Time: 28.11.2023 and 03.00 PM

Venue: Conference Hall, PACET

Minutes of the Meeting

Members Present:

S.No.	Name of the Members	Designation/Department	Responsibility
1.	Dr.P. Appukutty	Chairman	Management
2.	Dr. T. Manigandan	Principal	Chairperson
3.	Mr.R.Srinivasan	Manager	Office Manager
4.	Dr.K. Saritha	ASP/S&H	IQAC Coordinator
5.	Dr.D.Chitra	Prof / CSE	Member
6.	Dr.G.Balamurugan	Prof & HoD/CIVIL	Member
7.	Dr.L.Murali	Prof & HoD/ECE	Member
8.	Dr.S.Vijayabaskar	Prof & HoD/EEE	Member
9.	Dr.T.Varunkumar	ASP & HoD/MECH	Member
10.	Dr.M.Yuvaraja	ASP & HoD /S&H	Member
11.	Dr.D.Senthilkumar	Prof/MECH	Member
12.	Dr.P.Mariaraja	ASP/EEE	Member
13.	Dr.N.K.Priyadharshini	ASP/CSE	Member
14.	Mrs. J. Kalaiselvi Nivetha	AP/Civil	Member
15.	Mrs. M. Madhumalini	ASP/ECE	Member
16.	Mr. M. Vigneshkumar	AP/EEE	Member
17.	Dr. A. Baskaran	Prof/MECH	Member
18.	Dr.M.Rameshkumar	ASP/S&H	Member
19.	Mr.A.Ponnambalam	Principal, P.A.Polytechnic College	Local Society Member
20.	Ms.S.Mohanapriya	III CSE, Reg No. 721720104062	Student
21.	Mr.P.Santhosh	III ECE, Reg No. 721720106054	Student

Chairperson of the IQAC welcomed all the Members and the following points were discussed.

- Chairperson reviewed the minutes of the previous internal meeting and discussed about the action taken on the following:
 - Mandatory Disclosure
 - Submission of AQAR 2022-23 report to NAAC
 - NIRF 2023 Submission
 - Discussed End Semester Examination Schedule of Higher Semesters
 - Discussed about the Academic Schedule for the Even Semester of Higher semesters of the Academic year 2023-24 and discussed the plan for conducting various meetings like Parents meeting, Alumni meeting and Professional society and club activities.



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

- The Chairperson discussed the procedure for Question paper setting, Scrutiny and Evaluation Process.

Action to be taken by: Controller of Examination

- Chairperson appreciated the NBA coordinator, HoDs and all faculty members for the successful completion of NBA audit and detailed review of each department has been done.

Action to be taken by: Coordinator

- Chairperson asked to prepare and submission Institution report to NIRF 2023 (The National Institutional Ranking Framework). **Action to be taken by: Coordinator**
- The Chairperson instructed to IQAC Coordinator to prepare the circular for first Internal ISO Audit for the academic year 2023 -2024 (odd semester) and to Schedule ISO Surveillance Audit and narrated about the documents to be verified. Also insisted to all HoDs and department coordinator to prepare the documents based on the NAAC guidelines. **Action taken by IQAC Coordinator and Department Coordinators**

- Chairperson instructed to NAAC Coordinator to prepare and submit SSR for NAAC reaccreditation and He insisted to all department coordinators to take care of necessary follow up for collection of data pertaining to their departments.

Action to be taken by: NAAC Coordinators and Department Coordinators


- Chairperson discussed the format of all documents based on NBA and NAAC and asked to change the format of some files

Action to be taken by: IQAC Coordinator and all department coordinators

- Chairperson explained the Teaching – Learning Process and its continuous improvement in terms of Internal Tests and other indicators to be evaluated which include Assignments, Seminar and MCQ test.
 - Organizing various events through Students Association, Professional Society and other Extra and Co-curricular activities.
 - Internal cycle test performance and Remedial classes for slow learners
 - Industry related activities organized such as Guest Lectures, Industry visits etc. for the benefit of the students

Action to be taken by: All HoDs and Coordinator of each activities

- Chairperson reviewed the status of student training and placement
- Chairperson insisted the faculty members to do more consultancy activities, Scopus journal publications and usage of e-journals.
- Discussed about applying proposals to various funding agencies for conducting Seminars, Workshops and R&D Projects.


28/11/23

IQAC Coordinator


28/11/2023

Principal & Chairperson (IQAC)



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic Year 2023- 2024

Meeting No: 02

28.11.2023

Date and Time: 28.11.2023 and 03.00 PM

Venue: Conference Hall, PACET

Attendance Sheet

S.No.	Name of the Members	Nature of Membership	Signature
1.	Dr.P. Appakutty Chairman	Management	
2.	Dr. T. Manigandan Principal	Chairperson	
3.	Mr.R.Srinivasan Office Manager	Senior Administrative officer	R. Srinivasan 28.11.2023
4.	Dr.K.Saritha ASP/S&H	IQAC - Coordinator	
5.	Dr.D.Chitra Prof & HoD / CSE	Member	
6.	Dr.G.Balamurugan Prof & HoD/CIVIL	Member	G. Balamurugan 28/11/2023
7.	Dr.L.Murali Prof & HoD/ECE	Member	
8.	Dr.S.Vijayabaskar Prof & HoD/EEE	Member	
9.	Dr.T.Varunkumar ASP & HoD/MECH	Member	T. Varunkumar 28/11/23
10.	Dr.M.Yuvaraja ASP & HoD /S&H	Member	
11.	Dr.D.Senthilkumar Prof/MECH	Member	
12.	Dr.P.Mariaraja ASP/EEE	Member	
13.	Dr.N.K.Priyadharshini, ASP/CSE	Member	
14.	Mrs. M. Madhumalini ASP/ECE	Member	
15.	Mr. M. Vigneshkumar AP/EEE	Member	
16.	Dr. A. Baskaran Prof/MECH	Member	
17.	Mrs. J. Kalaiselvi Nivetha AP/Civil	Member	
18.	Dr.M.Rameshkumar ASP/S&H	Member	


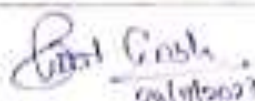


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

19.	Mr.A.Ponnambalam Principal, P.A.Polytechnic College	Local Society Member	
20.	Ms.S.Mohanapriya III CSE, Reg No. 721720104062	Student Member	S.Mohanapriya 28/11/23
21.	Mr.P.Santhosh III ECE, Reg No. 721720106054	Student Member	 28/11/2023



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: PACET/ IQAC /MoM/ 2023-24/03


12.02.2024

CIRCULAR

It is proposed to convene the 3rd Internal meeting of IQAC of the Academic year 2023-24 on 21.02.2024 at 10.00 AM in the Conference Hall, P.A.College of Engineering and Technology. The IQAC Council members are requested to attend the Meeting:

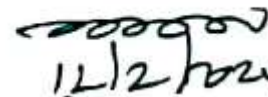
Agenda:

1. Welcome address
2. Review of the previous internal meeting minutes
3. ODD Semester Result
4. AISHE Report
5. ISO 9001:2015 Surveillance Audit
6. Teaching – Learning Process continuous improvement
7. NAAC Reaccreditation
8. Sports Activities
9. Organization of various events in the even semester
10. Vote of thanks


12/2/24

IQAC Coordinator




12/2/24

Principal & Chairperson (IQAC)

**P. A. College of Engineering & Technology
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Palladam Road, Pollachi - 642 002.**

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic Year 2023 - 2024

Meeting No: 03

21.02.2024

Date and Time: 21.02.2024 and 10.00 AM

Venue: Conference Hall, PACET

Minutes of the Meeting

Members Present:

S.No.	Name of the Members	Designation/Department	Responsibility
1.	Dr.P. Appukutty	Chairman	Management
2.	Dr. T. Manigandan	Principal	Chairperson
3.	Mr.R.Srinivasan	Manager	Office Manager
4.	Dr.K. Saritha	ASP/S&H	IQAC Coordinator
5.	Dr.D.Chitra	Prof / CSE	Member
6.	Dr. A. Baskaran	Prof & HoD/Civil	Member
7.	Dr.L.Murali	Prof & HoD/ECE	Member
8.	Dr.S.Vijayabaskar	Prof & HoD/EEE	Member
9.	Dr.T.Varunkumar	ASP & HoD/MECH	Member
10.	Dr.M.Yuvaraja	ASP & HoD /S&H	Member
11.	Dr.D.Senthilkumar	Prof/MECH	Member
12.	Dr.P.Mariaraja	ASP/EEE	Member
13.	Dr.N.K.Priyadharshini	ASP/CSE	Member
14.	Mrs. J. Kalaiselvi Nivetha	AP/Civil	Member
15.	Mr.A.Ponnambalam	Principal, P.A.Polytechnic College	Local Society Member
16.	Ms.S.Mohanapriya	III CSE, Reg No. 721720104062	Student
17.	Mr.P.Santhosh	III ECE, Reg No. 721720106054	Student

Chairperson of the IQAC welcomed all the Members and the following points were discussed.

- Chairperson reviewed the minutes of the previous internal meeting and discussed about the action taken on the following:
 - ISO Internal audit report and documentation
 - Conducted sponsored seminar/workshop reports.
 - Status of Student industrial visit and inplant training report
- Chairperson appreciated the HOD's and the faculty members for producing better results in November – December 2023 odd semester examination.
- Chairperson appreciated IQAC Co-ordinator for the successful submission of AQAR 2022-23 report to NAAC Web portal
- Chairperson appreciated Dr.D.Senthilkumar for the successful submission of Institution report to AISHE (All India Survey on Higher Education).
- The Chairperson instructed to IQAC Coordinator to prepare the circular for ISO Surveillance Audit for the academic year 2022 -2023 and narrated about the documents



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

to be verified. Also insisted to all HoDs and department coordinator to prepare the documents based on the NAAC guidelines.

**Action to be taken by: IQAC Coordinator
and all department coordinator**

- Chairperson asked to prepare and submit NAAC Reaccreditation report

**Action to be taken by
NAAC Coordinator and all department coordinators**

- Discussed about the Academic Schedule for the Even Semester of academic year 2023-24 and discussed the plan for conducting various meetings like Parents meeting, Alumni meeting and Professional society and club activities.
- Discussed about the Inter and Intra-collegiate events to be organized in the Even Semester of academic year 2023 - 24 such as Annual Day, Sports Day, International Women's Day, Cultural Festival etc.
- Reviewed the status of student internship and training and placement
- Chairperson insisted the faculty members to do more consultancy activities, Scopus journal publications and usage of e-journals.
- Discussed about the international Women's Day and PAchamithra cultural fest during the month of March 2024.
- Discussed about applying with proposals to various funding agencies for conducting Seminars, Workshops and R&D Projects.
- IQAC Co-ordinator thanked the Chairperson, HoDs and all the IQAC Members for the details submitted in time and all the supports rendered time to time.


21/2/24
IQAC Co-ordinator




21/2/24
Principal & Chairperson (IQAC)
P. A. College of Engineering & Technology
(Autonomous)
Polladam Road, Pollachi - 642 002.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic Year 2023- 2024

Meeting No: 03

21.02.2024

Date and Time: 21.02.2024 and 10.00 am

Venue: Conference Hall, PACET

Attendance Sheet

S.No.	Name of the Members	Nature of Membership	Signature
1.	Dr.P. Appukutty Chairman	Management	
2.	Dr. T. Manigandan Principal	Chairperson	
3.	Mr.R.Srinivasan Office Manager	Senior Administrative officer	R. Srinivasan 21/02/2024
4.	Dr.K.Saritha ASP/S&H	IQAC - Coordinator	
5.	Dr.D.Chitra Prof & HOD/CSE	Member	
6.	Dr.A.Baskaran Prof & HoD/CIVIL	Member	
7.	Dr.L.Murali Prof & HoD/ECE	Member	
8.	Dr.S.Vijayabaskar Prof & HoD/EEE	Member	
9.	Dr.T.Varunkumar ASP & HoD/MECH	Member	
10.	Dr.M.Yuvaraja ASP & HoD /S&H	Member	
11.	Dr.D.Senthilkumar Prof/MECH	Member	
12.	Dr.P.Mariaraja ASP/EEE	Member	
13.	Dr.N.K.Priyadharshini, ASP/CSE	Member	
14.	Mrs. J. Kalaiselvi Nivetha AP/Civil	Member	
15.	Mr.A.Ponnambalam Principal, P.A.Polytechnic College	Local Society Member	
16.	Ms.S.Mohanapriya III CSE, Reg No. 721720104062	Student Member	S. Mohanapriya 21-2-24
17.	Mr.P.Santhosh III ECE, Reg No. 721720106054	Student Member	



P. A. COLLEGE OF ENGINEERING AND TECHNOLOGY
POLLACHI – 642 002

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: PACET/ IQAC/MoM / 2023-24/04


22.05.2024

CIRCULAR

It is proposed to convene the 4th Internal meeting of IQAC of the Academic year 2023-24 on 28.05.2024 at 10.30 AM in the Conference Hall, P.A.College of Engineering and Technology. The IQAC Council members are requested to attend the Meeting:

Agenda:

1. Welcome address
2. Review of the previous internal meeting minutes
3. End Semester Examination
4. Teaching – Learning Process continuous improvement
5. AICTE & Anna University Affiliations
6. Sports Achievements
7. Placement Achievements
8. Industry related activities
9. Any other points brought by the IQAC Members
10. Vote of thanks


22/5/2024
IQAC Co-Ordinator




22/5/2024
Principal & Chairperson (IQAC)

P. A. College of Engineering & Technology
(Autonomous)
Palladam Road, Pollachi - 642 002.

Copy submitted to the Chairman for kind Information

- Copy to:
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 2. HODs of CIVIL/ CSE/ECE/ EEE/ MECH/ S&H
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic Year 2023-2024

Meeting No: 04

27.05.2024

Date and Time: 28.05.2024 and 10.30 am

Venue: Conference Hall

Minutes of the Meeting

Members Present:

.No.	Name of the Members	Designation/Department	Responsibility
1.	Dr.P. Appukutty	Chairman	Management
2.	Dr. T. Manigandan	Principal	Chairperson
3.	Mr.A.Ponnambalam	Principal, P.A.Polytechnic College	Local Society Member
4.	Mr.R.Srinivasan	Manager	Office Manager
5.	Dr.K. Saritha	ASP/S&H	IQAC Coordinator
6.	Dr.D.Chitra	Prof & HoD/ CSE	Member
7.	Dr. A. Baskaran	Prof & HoD/Civil	Member
8.	Dr.L.Murali	Prof & HoD/ECE	Member
9.	Dr.S.Vijayabaskar	Prof & HoD/EEE	Member
10.	Dr.T.Varunkumar	ASP & HoD/MECH	Member
11.	Dr.M.Yuvaraja	ASP & HoD /S&H	Member
12.	Dr.D.Senthilkumar	Prof/MECH	Member
13.	Dr.P.Mariaraja	ASP/EEE	Member
14.	Dr.N.K.Priyadharshini	ASP/CSE	Member
15.	Mrs. J. Kalaiselvi Nivetha	AP/Civil	Member
16.	Ms.S.Mohanapriya	III CSE, Reg No. 721720104062	Student
17.	Mr.P.Santhosh	III ECE, Reg No. 721720106054	Student

Chairperson of the IQAC welcomed all the Members and the following points were discussed.

- Chairperson discussed about the modifications or problems relating to external and internal issues that are relevant to the quality management system
- Chairperson reviewed the minutes of the previous Internal Meeting and discussed about the action taken on the following:
 - End Semester Examination Schedule for I, II, III and IV years students
 - AICTE & Anna University Affiliations
 - Various activities of the each discipline through Department Association
 - Feedback collection and reviewed about Teaching learning Process.
 - Board of Study, Academic council and Governing council and Result passing Board meeting for the next academic year 2024-2025.

**Action to be taken by: COE, HODs and
all department coordinators**



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

- The chairperson appreciated all the faculty members and head of the departments for involving various activities (webinar, online FDP and workshop) during this academic year.
- Chairperson briefed the placement status for the academic year 2023-2024 and also the academic departments are expected to coordinate with placement section to achieve 100% placement.
- Chairperson appreciated physical director Physical Director for Organizing and remarkable achievement in various games in Zonal Sports.
- Discussed about the IQAC Internal Audit for Even Semester during the month of June 2024.

Action to be taken by: IQAC Coordinator and all department coordinators

- Chairperson explained the following academic process during summer vacation
 - Career Guidance and Placement Training
 - Inplant Training and Internship for students
 - Faculty members to do more consultancy activities and Scopus journal publications.
 - Applying with proposals to various funding agencies for conducting Seminars, Workshops and R&D Projects.
- IQAC Co-ordinator thanked the Chairperson, HoDs and all the IQAC Members for their preparation.


28/5/2024
IQAC Co-ordinator




28/5/2024
Principal & Chairperson(IQAC)

P. A. College of Engineering & Technology
(Autonomous)
Palladam Road, Pollachi - 642 002

Copy to:

1. All Members
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic Year 2023- 2024

Meeting No: 04

28.05.2024

Date and Time: 28.05.2024 and 10.30 am

Venue: Conference Hall, PACET

Attendance Sheet

15/05/2024

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic Year 2023- 2024

Meeting No: 04

28.05.2024

Date and Time: 28.05.2024 and 10.30 am

Venue: Conference Hall, PACET

Attendance Sheet

S.No.	Name of the Members	Nature of Membership	Signature
1.	Dr.P. Appukutty Chairman	Management	<i>[Signature]</i> 28/05/24
2.	Dr. T. Manigandan Principal	Chairperson	<i>[Signature]</i> 28/05/2024
3.	Mr.A.Ponnambalam Principal, P.A.Polytechnic College	Local Society Member	<i>[Signature]</i> 28/05/2024
4.	Mr.R.Srinivasan Office Manager	Senior Administrative officer	<i>[Signature]</i> 28/05/2024
5.	Dr.K.Saritha ASP S&H	IQAC - Coordinator	<i>[Signature]</i> 28/05/2024
6.	Dr.D.Chitra Prof & HOD/ CSE	Member	<i>[Signature]</i> 28/05/2024
7.	Dr.A.Baskaran Prof & HoD/CIVIL	Member	<i>[Signature]</i> 28/05/24
8.	Dr.L.Murali Prof & HoD ECE	Member	<i>[Signature]</i> 28/05/24
9.	Dr.S.Vijayabaskar Prof & HoD EEE	Member	<i>[Signature]</i> 28.5.24
10.	Dr.T.Varunkumar ASP & HoD MECH	Member	<i>[Signature]</i> 28/5/24
11.	Dr.M.Yuvaraja ASP & HoD /S&H	Member	<i>[Signature]</i> 28/5/24
12.	Dr.D.Senthilkumar Prof/MECH	Member	<i>[Signature]</i> 28/5/24
13.	Dr.P.Mariaraja ASP/EEE	Member	<i>[Signature]</i> 28/5/24
14.	Dr.N.K.Priyadarshini, ASP/CSE	Member	<i>[Signature]</i> 28/5/2024
15.	Mrs. J. Kalaiselvi Nivetha AP/Civil	Member	<i>[Signature]</i> 28/5/24
16.	Ms.S.Mohanapriya III CSE, Reg No. 721720104062	Student Member	<i>[Signature]</i> 28/5/24
17.	Mr.P.Santhosh III ECE, Reg No. 721720106054	Student Member	<i>[Signature]</i> 28/05/24

19/6/24